



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	BGPS' MUMBAI COLLEGE OF ARTS, COMMERCE AND SCIENCE
Name of the head of the Institution	Dr. Subhash M. Vadgule
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	022-24162168
Mobile no.	9763396910
Registered Email	mcacs037@gmail.com
Alternate Email	subhashvadgule@gmail.com
Address	J.K.Jadhav Knowledge Centre, Nadkarni Park, Behind MBPT Hospital, Wadala (E), Mumbai.
City/Town	Mumbai
State/UT	Maharashtra

Pincode	400037																		
2. Institutional Status																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Urban																		
Financial Status	private																		
Name of the IQAC co-ordinator/Director	Asst. Prof. Draksha Khan																		
Phone no/Alternate Phone no.	02224165137																		
Mobile no.	9920524847																		
Registered Email	drakshaskhan@gmail.com																		
Alternate Email	anilvsgaikwad@gmail.com																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	https://www.mumbaicollege.in/																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.mumbaicollege.in/																		
5. Accreditation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>C</td> <td>1.78</td> <td>2019</td> <td>30-Apr-2019</td> <td>01-Mar-2024</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	1	C	1.78	2019	30-Apr-2019	01-Mar-2024
Cycle	Grade	CGPA	Year of Accreditation	Validity															
				Period From	Period To														
1	C	1.78	2019	30-Apr-2019	01-Mar-2024														
6. Date of Establishment of IQAC			09-Oct-2018																
7. Internal Quality Assurance System																			
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries															

Job Fair	27-Jul-2018 1	800
IEF Conclave on Student Employability and NAAC Improving Quality and Excellence	08-Oct-2018 1	20
SEBI Visit	27-Sep-2018 1	68
Bisleri Visit	04-Oct-2018 1	62
NAAC Accreditation	08-Oct-2018 45	750
New MOU for increasing Students Employability	22-Jan-2018 80	200

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. New MOU for increasing Students Employability 2. Job Fair organized 3. Seminars and Guests Lectures 4. Educational Visits 5. More Extension and Outreach activities

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Developing E- Content by teachers	Following 2 faculties developed E-content for students on the following topic on MES E-Learning {Institutional (Learning Management System)} Mr. Aniket Sonsurkar -topic on GST AND UPLOADED ON OUR Youtube channel Ms. Roshelle Salins- topic on Production & TQM
Faculty and student participation in research	Our faculty presented research papers in various conferences/ seminars/ symposiums
Seminars and Conferences	Seminar/Workshop/Conference Committee in association various committees & departments had organized Seminars - 4, Guest Lecture - 4 and faculty attended Workshops and conferences - 4 of National and International Level in the academic year
New MOU	The Institution has signed a new MOU with Technoserve for Building Youth Excellence through Employability Services and Technology Program. TechnoServe, a 50 years old International organization in Partnership with JP Morgan Foundation (2015) and CITI Foundation (2016), through the Building Youth Excellence through Employability Services and Technology Program (BEST), provides a transformative workforce readiness skills training for youth to make better career choices and build a strong career path. The program also provides placement support through corporate linkages with large and small firms. Our goal is to tackle the increasing need felt by fresh graduates to sharpen and improve interview preparedness and make informed career choices after their graduation. To empower fresh college graduates with the skills and attitude to enter competitive workforce, TechnoServe BEST

program offers the following

- Employability Training and Youth Empowerment (1.5 months)
- Personal and Professional Effectiveness bringing out the inner confidence, goals and passions of student participants, while introducing them to key concepts in goal setting, financial planning and interpersonal skill development.
- Communication Readiness introducing students to the basics in professional communication, communication dos' and don'ts' as well as a conclusive guide to giving interviews and group discussion.
- Career Readiness explores career opportunities relevant to students from commerce background and gives them the realities of the job markets. It provides students with an in depth knowledge about different job domains as well as skill sets required to get the job, showcasing the career growth path for each role and domain.
- Work Readiness focused on addressing the gap students' face while transitioning from campus to corporate as well as inculcating a sense of professionalism in them.
- Career Counseling focused on guiding students both individually and in group settings towards career choices that will intersect between their aptitude and interest.
- Online Learning Platform (OLP) - focused on guiding students, reviewing the concepts they have learnt in training.
- Employment Linkages we will work with your students to provide direct support for placement opportunities during and after the training program.
- Helpline for placed students (1 year) telephonic counselling services and handling queries on placements and other concern areas for trained students of the program.
- Alumni engagement engagement via social media and college meet ups for students trained by the program to share learnings with peers.

Job Fair

The Job Fair was conducted at the campus of BGPS' Mumbai College of Arts, Science & Commerce in the month of July to help unemployed youths to get placed in reputed mainstream Corporates and to provide opportunities to the needy without any discrimination of caste and creed. Through this unique event, the organizers endeavoured to give back to the Nation what they have

received by helping the youth get meaningful Jobs. Inauguration of the Mega Job Fair took place at the hands of H. E. Mr. Zulfiqar Ghadiyali, CEO of the Royal Office of Sheikh Tahmoon Bin Sayeed Bin Tahmoon Al Nahyan. Dr. C. Satyanarayan, Director, Mumbai Institute of Management & Research, which is part of J. K. Knowledge Centre, Wadala, welcomed the Guests, Corporates and the participants of the Job Fair. 72 Corporates from across various industries participated in this Job Fair with a big turnout of 1000+ candidates. At the end of the day around 175 candidates were given on-the-spot offers by the recruiters while 360 were shortlisted for the next round of interviews. Mr. Aamir Edresy, President, AMP said "I would like thank H.E. Mr. Zulfiqar Ghadiyali for supporting this Job Fair. He said this area is a very backward & impoverished one, where the youth needs to be engaged in developmental activities so they do not get wayward. Organising this Job Fair is an important part of that engagement so they are meaningfully occupied and contributing to the Society and the Nation ".Dr. C. Satyanarayan, Director, Mumbai Institute of Management & Research while welcoming guests said "We are quite pleased that AMP chose our campus to organise this event. We welcome this association with AMP which will help our students and the Institute to grow both academically and professionally". The event was a result of dedication and hard work of AMP & BGPS' Mumbai College Team Members which included Mr. Soheb Selia, Gen. Secretary-AMP, Mr. Razak Shaikh, Head-AMP Projects, Mr. Javed Sayed, Treasurer-AMP. I/c. Principal Anil Gaikwad, Mrs. Draksha Khan and their staff members and the Volunteers of BGPS' Mumbai College helped in organising the infrastructure and managed the crowd ably.

NAAC Accreditation

The Institution acquired accreditation from NAAC in the academic year with C Grade in its first cycle

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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	28-Mar-2019
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	20-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words) Mumbai College maintains MIS to support its academic program and administrative operations. We have successfully automated most processes in the college to improve the efficiency of operations. E based system is available for the following:</p> <ul style="list-style-type: none"> • Admission (Requirements, Eligibility, Prospectus, M.E.S.) • Online Examination Facilities (Examination Calendar, Online ATKT Form Filing, Online Results, Exam Time Table, Passing Standards, Unfair Means) <p>Administrative work is made easy with the help of the MIS. Library is fully computerized and functions through automated SOUL software. The assessment monitoring with detailed analysis is done through centralized MIS and transparency is prevailed. The internal assessment test marks are entered in the MIS using RESO Exam software. Students IT resources are provided to all students of the college as well as teaching and supporting staff. The College seeks to ensure the integrity of IT resources made available to the community to prevent disruption to academic and administrative requirements.</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The BGPS' Mumbai college of Art, Commerce & Science is affiliated to University of Mumbai and follows the curriculum prescribed by the university in a systematic way. The college has a mechanism for effective curriculum delivery and documentation as follows : Before the start of academic session, Principal along with the chair person and Vice- Principal conducts an IQAC meeting with Heads of all the Departments and finalize the Academic Calendar according to university schedule. Subjects are allocated to the faculties based on their subject expertise and interests. Time table for every semester is prepared by the respective Time Table coordinators of various departments in consultation with the HODs. The university provides the syllabus with evaluation schemes and course objectives for every course. Faculty follows the evaluation scheme mentioned in the syllabus for each course. Teaching plan and the assignments for the semester are prepared by the respective subject in charge. Depending on the evaluation scheme, class tests are conducted per semester taking in to consideration the COs defined for each course to evaluate the students. The result analysis of the internal assessment is done and proper measures are incorporated to improve the performance by arranging remedial classes for the weaker students and giving additional assignments to the brighter students. Course files are maintained by faculty members .Remedial classes are conducted for slow learners. In addition to traditional teaching methods, video lectures, PowerPoint presentations, projects, case studies, surveys, workshops, seminars, industrial visits etc are being conducted. Guest lectures are arranged to enhance the student's knowledge. At the end of every semester course exit feedback is taken from the students and analysed for proper measures. Students are encouraged to do final year projects in industries thereby giving them the exposure to the recent trends in industries. Students are encouraged to undergo industrial internships and industrial visits. Students are given training in various software's so as to enhance global employment opportunities. Special emphasis is given on the development of the overall personality of the students through the conduction of various personality development programmes. Students are encouraged to participate in cultural activities and social activities so as to enable them to be socially responsible citizens. Seminars, value added courses and industrial visits are arranged to enrich the curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	11/06/2018	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	NIL	11/06/2018
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Commerce	13/06/2018
BMS	Commerce	09/06/2018

BSc	Information technology	11/06/2018
BSc	Computer Science	12/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	175	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Job readiness training	15/02/2019	46
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BMS	regular	27
BSc	Information Technology	34
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The feedback is collected at various levels viz. Students, Parents, Teachers and Alumni. Then the feedback is analyzed at upper level(management) The action is taken once the feedback is received. Feedback of stakeholders on regular basis about infrastructure and learning resources for ensuring their satisfaction is taken. Accordingly, continuous review of infrastructure and learning resources is carried out by respective committees and the recommendations for upgrading, maintaining and utilizing physical, academic and support facilities. Feedback is also taken from faculties, stakeholders and experts regarding industry trends and feedback to identify new demands of industry. Structured feedback is taken from students, alumni, staff and parents. A team of faculties takes feedback of internal and external subject experts including feedback of all course faculties of campus to define the course objectives, contents, learning outcomes and assessment tools and put up the recommendations. Feedback is normally taken before a teacher is appointed. A teacher is given a topic and requested to engage lectures in all the divisions. Only when the feedback is satisfactory he / she is appointed. Regular semester feedback is taken at the end of each semester. Each teacher participates in the discussion in the departmental meeting about the feedback. Whenever feedback is not satisfactory concerned teacher is counselled by the HOD / Departmental coordinator. Students Feedback : Feedback from students is</p>

also taken through CR meetings, and corrective measures are taken accordingly to improve the teaching-learning processes. The feedback is collected at various level during the academic session. The academic feedback is taken every week from the class representatives. a. General Feedback: feedback is taken on weekly basis regarding the general facilities including lectures, canteen, general hygiene and cleanliness as well as indoor sports rooms cleanliness. The actions to problems of urgent /Immediate nature are addressed by the authority immediately. The other problems which require management decisions are put up before the Chairman and also addressed accordingly. The comments are accumulated at various levels in the course of the academic session the feedback taken every week from the student representatives of individual class. General feedback: Feedback is taken on weekly/fortnightly basis regarding the overall facilities such as computer lab, teachers, canteen, well known hygiene and cleanliness. The actions to issues of urgent /on the spot nature are addressed by using the authority straight away. The alternative issues which require management approval are addressed to the Honorable Chairman. Faculty Feedback: The academic behavior feedback from the students are analyzed and the essential corrective measures are recommended to faculty members. The remarks is likewise shared with department for any corrective measures Syllabus Coverage: Syllabus coverage feedback is likewise gathered from the Individual Subject Teacher. Parents Feedback: The parents' meet using university guidelines are conducted once in a semester and Feedback is taken. Aside from different problems, it permits parents to give tips concerning suggestions and recommendations for improvements

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Bio Technology	180	12	8
BSc	Computer Science	180	28	28
BSc	Information Technology	360	69	69
BMS	Regular	180	118	117
BCom	Regular	720	499	488

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	710	0	20	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
20	20	80	8	5	3
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring Programme is in place in the Institution and organized every semester of each academic year. Coordinator in consultation with the class teacher identifies weak students at second and third year levels as per the given criterion (Student with ATKT and DROPOUT) by 15th June in the first term and from first to third year by 30th November in the second term every year. A meeting with selected weak students is conducted by class teacher to check the interest and need of students for the mentoring. Only interested students are a part of mentoring mechanism. The Class Teacher appoints the subject teacher as mentors for the required subject for each group to bridge the gap between learning skills and improve students' performance. Appointment of mentor teacher depends upon the level of difficulty faced by students in different subjects for e.g. subjects like B.C., F.C., Commerce EVS etc. may not be required subject for the mentoring. Class teacher prepares a schedule of meeting of mentors and students. Schedule of meeting ensures that every subject teacher must have one meeting in a week with students. If there is more number of groups, schedule of each group is kept every alternative week. To keep a track of performance of students, mentor teacher conduct tests every month following the schedule prepared by the class teacher. Apart from the test, practice assignments are also to give to the students. Mentor teacher maintains attendance sheet of meetings with students' mentee. Mentor teacher forms peer learning groups of weak students and academically bright students and keeps a record of the notices and schedule of the meetings. Mentor teacher maintains a record of attendance sheet, assignments, performance test. At the end of every month (30th / 31st), mentor teacher is required to submit monthly followup report in the given format to the principal and to the department. Class teacher maintains a list of student mentee, notice of appointment of mentor teacher and schedule of meeting of mentor teacher and student mentee.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
710	20	1 : 36

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
20	20	0	5	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr Subhash Vadgule	Principal	Dr APJ Abdul Kalam
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last	Date of declaration of
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			semester-end/ year-end examination	results of semester-end/ year- end examination
BMS	2M00154	Semester IV /201819	04/05/2019	20/05/2019
BMS	2M00152	Semester II /201819	12/04/2019	20/05/2019
BMS	2M00153	Semester III /201819	03/11/2018	04/12/2018
BMS	2M00151	Semester I /201819	10/12/2018	16/01/2019
BCom	2C00144	Semester IV /201819	03/05/2019	21/05/2019
BCom	2C00142	Semester II /201819	13/05/2019	21/05/2019
BCom	2C00143	Semester III /201819	03/11/2018	18/12/2018
BCom	2C00141	Semester I /201819	07/12/2018	10/01/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

AS PER UNIVERSITY RULES We are affiliated to University of Mumbai and we follow the evaluation pattern framed by the University. To measure student achievements, the University of Mumbai has introduced the Choice Based Grading System which includes 25 marks for formative evaluation and 75 marks for summative evaluation. The formative method includes marks for internal exams (20 marks) and attendance, behavior, leadership and active participation in the classroom (5 marks). For summative evaluation we have a defined pattern formed by the University. INSTITUTIONAL INITIATIVE FOR QUALITY. In addition to the above continuous evaluation method, we as a quality initiative has introduced regular class test, assignments, project work, paper presentation, debate, group discussion, quizzes, etc. Under the application of Mumbai we follow the University evaluation pattern. The choice based grading system [Including 25 marks for formative evaluation 75 marks for summative evaluation] is introduced by the University to measure students achievements. The formatting method (20 mark's) includes mark's for internal exam and attendance, behavior, leadership active classroom participation (5 mark's) Summative evaluation pattern is defined by University. In addition the regular class test, assignment's project work, paper presentation, debate, group discussion, quizzes etc are introduced

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As an affiliated college the Mumbai University calendar is adhered to COLLEGE ACADEMI CALENDAR. In addition, an academic Calendar is prepared by the college in the beginning of academic year with details of all the curricular and extracurricular activities to be conducted by the college, both at the faculty and student level. It is made available on the college websites as well as notice board so that students can understand our yearly plan online and a copy of its handed to the H.O.D.'s and coordinators for them to plain their activities. (Available on : <https://pcacs.ac.in/aboutus/academiccalender/>). A part from the Academic Calender a Department wise Activity Schedule for smooth functioning is also prepared. This ensures curriculum enrichment through related activites like experts lecturea, extension activities and industry

academic interaction and the like. For the current academic session academic academic calender was prepared and followed for conduct of examination and other activities. Examinations Calender: Examination Committee prepares examination calender as per University Circular. As soon as the University announces the examination schedule our examination committee announces the data, time of centralized assessment project, due date for submission of marksheet, moderation and the result declaration the copy of which is put up in notice board as well as websites. University academic calender is adhered to the college academic calender. The college academic calender chalks out the various academic events as curricular extracurricular activities. IT's made available on college website to make students understand yearly plan. A copy of the same is given to the HOD coordinates to plan their activities accordingly. Department wise activity schedule is also prepared for smooth functioning to ensure curriculum enrichment through related activities. Academic calender was forwarded for conduct of examination and other activities for the current academic session. Examination committee prepares examination calender. As the university announces the exam schedule, the exam committee announces date, time of assessment, submission of marksheet, moderation and result declaration with a copy of it on notice board and website.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.mumbaicollege.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2C00146	BCom	Regular	180	50	27.77
2M00156	BMS	Regular	29	12	41.37
1S00256	BSc	Information Technology	25	9	36
1S00156	BSc	Computer Science	12	5	41.66
1S00166	BSc	Biotechnology	2	0	0

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.mumbaicollege.in/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year

Total	0	0	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Health Awareness Program Camps	All Departments	01/08/2018
Digital Awareness Program	all departments	22/02/2019
GST- Understanding and Awareness	Commerce and BMS	10/01/2019
Get ready for Job	All departments	10/07/2018
Research Methodology and Techniques	Commerce	24/08/2018
Self Defence Programme For Protection and Safety	All Departments	15/12/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Save Human life	Anarul Haque Khan	Vivek Vikas Mandal College	06/10/2018	Runner Up
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Room No. 210	NEW COMPUTER LAB	BGPS TRUST	41 New Computers With the Internet connection removeable Sound System Projector	Technology up gradation	02/01/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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International	B.M.S.	1	7.36
International	B.M.S.	1	5.00
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BMS	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2018	0	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2018	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	0	3
Presented papers	2	0	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Womens Day Celebration (Gender Equality Celebration of womens achievement)	Mumbai College WDC	11	73
Silent Parade (Pulwama Attack-Tribute to Brave CRPF Jawans)	Local Community NSS	12	110

HIV Checkup Camp (Spreading the Heath Awareness)	BPT Hospital	10	48
Marathi Bhasha Din	Mumbai College NSS	8	72
Screening Movie Show (Women empowerment - Padman)	Mumbai College NSS	10	45
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
HIV Checkup Camp	Appriciation Certificate	BPT Hospital	48
HIV Awareness Street Play	Appriciation Certificate	BPT Hospital	10
Dengue Maleria Awareness	Appriciation Certificate	BPT Hospital	50
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS	Mumbai College	Women Empowerment	11	45
NSS	BPT Hospital	Aids Awareness Street Play	2	10
WDC	Mumbai College	Women Day Celebration (Gender Equality Celebration of Womens Achievement)	11	73
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange program	Mumbai Institute of Managements & Research (MIMR)	Institutional	2
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Job Readiness	Internship Program	Tecno Serve	01/08/2018	19/10/2018	65
On Job Training	Internship Program	M/S Godrej Industries LTD	15/01/2019	31/01/2019	30
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Tecno Serve	21/01/2018	To Building youth Excellence through employability services Technology Program	65
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4000000	3395608

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
Video Centre	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Software for University Libraries 2.0	Partially	(SOUL 2.0)	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	6545	468497	455	77249	7000

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	25/12/2019

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	84	2	2	1	0	3	5	50	0
Added	41	1	1	0	0	0	0	0	0
Total	125	3	3	1	0	3	5	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Video Center	https://www.mumbaicollege.in/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
650000	619028	250000	148665

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and support facilities - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees

constituted for this purpose and using the grants received the college as per the requirements in the interest of students. Maintenance of Academic Facilities • The academic requirements regarding books, journals, developing study materials, IT facilities along with the budget are placed by the Head of the Department(HoD) in the Academic council and IQAC. • On production of proposal and budget for organizing seminars and workshops, the college allows fund and for National/ International Level , these are forwarded to relevant agencies for necessary actions. • College has purchase policy and tender notifications are done for the bulk purchase. Sometimes required goods are also purchased from local vendors according to requirement. • Proper stock register is maintained after the purchase. Maintenance of Physical Facilities The maintenance of the physical facilities are looked after by the subcommittees. The regular cleaning of the classrooms and laboratory, for any other maintenance related to electricity, plumbing, lab machineries, auditorium, playground, building, hostel, and canteen, the Sub committees in coordination with the office arranges everything according to the demands raised by the departments and other units Laboratory Record of maintenance account is maintained by lab technicians and supervised by HODs of the concerned departments. Other measures to maintain laboratories are as follows: • The calibration, repairing and maintenance of sophisticated lab equipments are done by the technicians of related owner enterprises. • The microscopes used for biological are annually cleaned and maintained by the concerned departments and record of maintenance is maintained by lab technicians and supervised by HODs of the concerned departments. • There is systematic disposal of waste of all types such as bio-degradable chemical/chemical and e-waste. Library- The requirement and list of books is taken from the concerned departments and HoDs are involved in the process. The finalized list of required books is duly approved and signed by the Principal. • Every year in the beginning of session, students are motivated to register themselves in library to Sports Regarding the maintenance of indoor Badminton. In the college, sports in charge consult coaches. In their guidance tournaments are arranged. College students also won prizes in Chess, Boxing, Football, Carrom. Computers Centralized computer laboratory, Computer maintenance is done regularly and non-repairable systems are disposed off. The college has a AO committee for maintenance and upkeep of infrastructure. At the departmental level, HoDs submit their requirements to the Principal regarding classroom furniture and other. The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipments. • With the help of the two full time sweepers cleanliness of class rooms is maintained. They are well equipped with modern tools of cleaning

<https://www.mumbaicollege.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NA	0	0
Financial Support from Other Sources			
a) National	NA	0	0
b) International	NA	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skill Development	20/08/2018	30	Mumbai College
Career Guidance	05/10/2018	40	Mumbai College
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	NA	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Technoserve	45	9	NA	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	4	BSC-IT, BSC-CS	SCIENCE	S.I.W.S COLLEGE, VJTI	MSC, MCA
2018	4	BCOM	COMMERCE	UNIVERSITY OF MUMBAI, S.I.W.S COLLEGE, M.D. COLLEGE	PGDM, M.COM
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
Any Other	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Avishkar 2018-19 T-Shirt Painting	College (Within Campus)	4
Avishkar 2018-19 Face Painting	College (Within Campus)	3
Avishkar 2018-19 Hair Styling	College (Within Campus)	8
Avishkar 2018-19 Nail Art Competition	College (Within Campus)	10
Football	College (Within Campus)	16
Box Cricket	College (Within Campus)	16
Open Cricket	College (Within Campus)	28
Carrom	College (Within Campus)	8
Chess	College (Within Campus)	2
Badminton	College (Within Campus)	8
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NA	National	0	0	0	NA
2018	NA	International	0	0	0	NA
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution nominates the students for different committees by judging them on different criteria• Students Council • Internal Complaint Committee • NAAC IQAC • N.S.S.(CSR activities) • Grievance Redressal cell. Our college has active participation of student council members and volunteers in various cultural sports activities. In the year 2018-19 our student council members organized inter-college level activities in the institution.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

The Official Alumni Association was formed in the academic year 2018-19 the registration is in process.

5.4.2 – No. of enrolled Alumni:

66

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The meeting for the Official Alumni Association was conducted on 10/10/2018 the meeting was attended by 60 members. The members discussed about the various activities conducted in the institution and also discussed about the seminars and workshops to be conducted for the development and progress of the students. The alumni suggested of conducting MBA entrance exam preparation training session for enhancing the knowledge of the students. Suggestions were made for the growth of the institution.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralisation 1. The institution follows program wise decentralization. There are four head of departments and course coordinators for our U.G.courses. They are accountable for performance and student satisfaction. All Coordinators of programs function independently with full authority and responsibility. Each program enjoys independent decision making power and has Heads and Coordinators to manage it which makes decision making prompt. 2. Convener of Examination has been given full authority to take decisions in consultation with Examination Committee and enforce such decisions which has helped to introduce credible examination system with timely result declaration and speedy settlement of examination related grievances. Examination Department is separated from regular academic operations and all exam related activities are conducted by the Examination Committee. The institution has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system. Participative Management: 1. The institution promotes a culture of participative management by involving staff, students and other stakeholders in various activities. As a result of decentralisation we have been able to give importance to participative management. Both students and staff are allowed to share any suggestions aiming at the development of the institution. Every employee and student is encouraged to give suggestions which are taken up seriously by management. 2. Parent Teacher Meetings are facilitated through staff meetings and departmental meetings. Such meets are supported by informal discussions on important issues

about the future course of action. 3. Students and Staff members can directly contact anybody in the given hierarchy to communicate regarding grievances, suggestions or recommendations. 4. The principal, academic cocoordinator and staff members are involved in defining the policies and procedures, framing guidelines and rules regulations pertaining to admission, placement, discipline, grievance, counseling, training development, and library services etc., and effectively implementing the same to ensure smooth and systematic functioning of the institution. .

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	The institution follow transparent HR policy and Management takes active part in recruitment of teachers and compensation of teachers which ensures retention of talented teachers and ensures employee engagement towards organization. Quality of teaching is ensured by systematic feedback from all stakeholders. • The management provides modern ICT facilities for imparting curriculum. Apart from classroom interaction, meaningful learning is initiated through guided teaching, workshops, seminars, case study, industrial visit, study tour and fieldwork.
Admission of Students	The institution is affiliated to the University of Mumbai. The publicity of the admission process starts from the day Circular is issued relating to the declaration of result of qualifying examination for admission to undergraduate courses. Admission process is Online as well as all details of admissions are regularly updated.Publicity Through Prospectus, Website, Counselling Desk, Enquiry Desks, Admission Committee, Coordinators, Stakeholders, Handbook of policies information about the college is shared with the stakeholders. The process of admission is fully transparent as there is a clear directive from The University of Mumbai which have to be followed strictly. Any student desirous of having admission in our Institution can apply online.All the reservation policies outlined by the Government of Maharashtra are strictly followed.
Examination and Evaluation	Semester system with Centralised

	<p>Internal Assessment and CAP with deadlines for marksheet and result was followed. • Standardized and Systematic Examination and Evaluation system is present. • Examination schedule for the entire term was prepared in the beginning of each term and put up in the notice board. • Result Analysis is discussed in the departmental meeting.</p> <p>• Results were displayed within stipulated days of the examinations. • Moderation was carried out by teachers from other colleges.</p>
Curriculum Development	<p>As we are affiliated to University of Mumbai, the syllabus framed by them is followed. • Teachers participate actively in syllabus framing ,revised curriculum discussion workshops conducted. • Skill Based Certificate Courses are offered to students.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>The Institution has a Biometric system where teaching and nonteaching staff have to punch in and out while entering and leaving the Campus. This ensures scheduling and time management for various activities. E based system is available for the following processes: Admission (Requirements, Eligibility, Prospectus, M.E.S.) Online Examination Facilities (Examination Calendar, Online ATKT Form Filing, Online Results, Exam Time Table, Passing Standards, Unfair Means)</p>
Administration	<p>Computerized maintenance of Student Data, General Administration, Admissions, Fees, etc. is done by the office staff. Student's data entry connected with MKCL database. Use of MKCL software is done through University Portal. Government Scholarship and Caste Validity is done through Government of Maharashtra portal.</p>
Finance and Accounts	<p>The college uses the Tally ERP-9 software for the Finance and Accounts Department of the college. The college conducts regular audit of annual books of accounts. The Administrative Office maintains the Books of Accounts properly which helps in auditing procedure.</p>
Student Admission and Support	<p>The Institution has extended helping counter for the students which provides</p>

them several services as such Admission form Filling, Examination form filling as well as Scholarship Form filling at one place only. The Admission Policy followed is as per the directives given by University of Mumbai.

Examination

The College has the separate Examination department with equipped ICT tools necessary for examination purpose. As per the requirement of Examination department all the necessary equipment's are provided by the college such as Strong Room, Separate Desktop, Internet Facility for online procedure of Paper Downloading, Shredding Machines and the like. Online Examination Facilities available include: Online ATKT Form Filing, Online Results. We have a Result preparation Software for accuracy in result declaration.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Ms. Draksha Safdar Khan	One day Multi Disciplinary International conference on New Horizons in Business Economics in the light of Digital World	Nil	0
2018	Ms. Draksha Safdar Khan	One day Workshop on Revised syllabus of T.Y.B.M.S.	Nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Seminar	Nil			20	0

	on Research Methodology Techniques		24/08/2018	24/08/2018		
2019	Seminar on GST-Understanding and Awareness	Nil	10/01/2019	11/01/2019	20	0
2019	Seminar on Digital Awareness	Seminar on Digital Awareness	22/02/2019	22/02/2019	20	9
2019	FDP on Derivative Market Awareness	Nil	25/02/2019	25/02/2019	20	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP on Derivative Market Awareness	20	25/02/2019	25/02/2019	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
20	20	9	9

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
2	2	7

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has a mechanism for regular internal and external audit. We have our own internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institute each year. Academic Advisory committee keep a check on utilization of available funds. It collects budgets of planned activities from departments, associations and committees at the beginning of the academic year. At the year end through income and expenditure account of departments, associations and committees, it conducts comparison with the budgets to keep a check on fund allocation and utilization. For external financial audit, Income and Expenditure Account of institution after verifying by internal chartered accountant, is sent to external to authenticate and to get true and fair view of financial result.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University of Mumbai	Yes	Accounts Officer
Administrative	Yes	C.A.	Yes	Accounts Officer

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents are cordially invited for Orientation Programme of their wards on their first Day of College every year. We conduct one meeting with parents each semester. Apart from this the class teacher meets the parents whenever necessary. Feedback from the parents are taken during these meetings. Class Teachers also interacts with parents after the attendance winding up. Feedback from parents is given due consideration. Parents are on the IQAC and their inputs are given due consideration. Parents are always invited for Appreciation Ceremony of Meritorious Students. Parents are members of important committees like IQAC wherein their feedback and suggestions are taken.

6.5.3 – Development programmes for support staff (at least three)

• A Session on Get Ready for Jobs and Digital awareness at Work place was organised was held on 10th January and 22nd February, 2019 • A mega health check up camp was organised in association with the Mumbai Port Trust Hospital to examine the following : Body Mass Index, Blood Pressure, Bone Mineral Density Test, Diabetic check Up, etc. Also a Dental Hygiene Camp was organized.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The Institution has signed a new MOU with Technoserve for Building Youth Excellence through Employability Services and Technology Program. TechnoServe, a 50 years old International organization in Partnership with JP Morgan Foundation (2015) and CITI Foundation (2016), through the Building Youth Excellence through Employability Services and Technology Program (BEST), provides a transformative workforce readiness skills training for youth to make better career choices and build a strong career path. The program also provides placement support through corporate linkages with large and small firms. Our goal is to tackle the increasing need felt by fresh graduates to sharpen and improve interview preparedness and make informed career choices after their graduation. To empower fresh college graduates with the skills and attitude to enter competitive workforce, TechnoServe BEST program offers the following Employability Training and Youth Empowerment (1.5 months) The Job Fair was conducted at the campus of BGPS' Mumbai College of Arts, Science Commerce in the month of July to help unemployed youths to get placed in reputed mainstream

Corporates and to provide opportunities to the needy without any discrimination of caste and creed. Through this unique event, the organizers endeavoured to give back to the Nation what they have received by helping the youth get meaningful Jobs. Inauguration of the Mega Job Fair took place at the hands of H. E. Mr. Zulfiqar Ghadiyali, CEO of the Royal Office of Sheikh Tahmoon Bin Sayeed Bin Tahmoon Al Nahyan. Dr. C. Satyanarayan, Director, Mumbai Institute of Management Research, which is part of J. K. Knowledge Centre, Wadala, welcomed the Guests, Corporates and the participants of the Job Fair. 72 Corporates from across various industries participated in this Job Fair with a big turnout of 1000 candidates. At the end of the day around 175 candidates were given on-the-spot offers by the recruiters while 360 were shortlisted for the next round of interviews. The event was a result of dedication and hard work of AMP BGPS' Mumbai College Team Members which included Mr. Soheb Selia, Gen. Secretary-AMP, Mr. Razak Shaikh, Head-AMP Projects, Mr. Javed Sayed, Treasurer-AMP. I/c. Principal Anil Gaikwad, Mrs. Draksha Khan and their staff members and the Volunteers of BGPS' Mumbai College helped in organising the infrastructure and managed the crowd ably. Seminar/Workshop/Conference Committee in association various committees departments had organized Seminars - 4, Guest Lecture - 4 and faculty attended Workshops and conferences - 4 of National and International Level in the academic year. Mr. Aniket Sonsurkar -topic on GST AND UPLOADED ON OUR Youtube channel Ms. Roshelle Salins- topic on Alumni have been engaged for availing their expertise, for mentoring, for career support to current students. A number of sessions have been organized in this regard. A mega Alumni Meet was organized and Alumni Association was formed.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	New MOU	22/01/2018	20/08/2019	11/11/2019	65
2018	Job Fair	27/07/2018	27/07/2018	27/07/2018	800
2019	Seminars and lectures	21/08/2018	21/08/2018	21/02/2019	200
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Screening Movie show on women empowerment	07/09/2018	07/09/2018	33	11

(Padman)				
Workshop on Self Defence for protection and safety	15/12/2018	15/12/2018	53	0
International Womens Day- 2019	08/03/2019	08/03/2019	58	15

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NA

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	Yes	0
Ramp/Rails	Yes	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	01/12/2018	1	HIV CHECKUP CAMP	Spreading health awareness	58
2019	1	1	18/02/2019	1	SILENT MARCH (PULWAMA ATTACK)	Tribute to brave CRPF jawans	122

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Dr Babasaheb Ambedkar Jayanti	14/04/2018	BGPS Mumbai College of Arts, Commerce and Science has celebrated 127th Birth Anniversary of Dr. B.R. Ambedkar on 14th April 2018 as part

		of the Nationwide Celebrations as announced by the Government of India.
Independence Day	15/08/2018	BGPS Mumbai College of Arts, Commerce and Science celebrated 72nd Independence Day on 15th August 2018 at college premises in a very colourful ceremony.
Teachers Day	05/09/2018	BGPS Mumbai College of Arts, Commerce and Science celebrated Teachers day on 5th September 2018. Students express their gratitude and appreciation for their teachers on this day.
Savitribai Phule Jayanti	03/01/2019	Savitribai Phule Jayanti is celebrated on 3rd January 2019 to honour her contribution towards society, women empowerment and education. She is also remembered for being Indias first female teacher who worked for the upliftment of women.The teachers and students were assembled at the college premises in time.
Republic Day	26/01/2019	On the auspicious morning of 26th january 2019, our college celebrated Republic Day in the college premises. It was the matter of great pride for all of us.
Students Day	15/10/2018	BGPS Mumbai College of Arts, Commerce and Science has celebrated Dr A.P.J. Abdul Kalams birth Anniversary as students day on 15th October 2018. He played a crucial role in the Pokhran-II nuclear tests in 1998 and so, he earned the title Missile Man of India. We celebrated this day to inculcate fundamental

		values to students and to provide a vision for life.
Education Day	12/11/2018	BGPS Mumbai College of Arts, Commerce and Science observed National Education Day on 12th November 2018 marking the birth Anniversary of First Education minister of Independent India Maulana Abul Kalam Azad. To make students aware about the importance of education and how education shapes their personality and future.
National Youth Day	12/01/2019	To commemorate the birthday of Swami Vivekananda, maker of Modern India, BGPS Mumbai College of Arts, Commerce and Science has celebrated National Youth Day on 12th January 2019 with great joy and enthusiasm. Swami Vivekananda was a great person who always believed in the youth power to lead and nourish the historical culture of the country. So the National Youth Day was celebrated to encourage and inspire the honourable youths of our college.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Building Youth Excellence through Employability Services and Technology Program (BEST) - Job Readiness Program	01/08/2018	19/10/2018	65
Workshop on various Health Awareness Camps, Medical check up camps, BP, BMI ,haemoglobin and blood donation camp etc.	01/08/2018	04/08/2018	54

Training Program on Booking Tickets, Tourist guide, Team leader	01/12/2018	19/12/2018	40
Free Training or Workshop on Road safety	07/01/2019	11/01/2019	61
Seminar on GST-Understanding and Awareness	10/01/2019	11/01/2019	48
Digital awareness program	22/02/2019	22/02/2019	36
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Students, Staff using • Bicycles • Public Transport • Pedestrian friendly roads • Plastic-free campus • Paperless office • Green landscaping with trees and plants a)Bicycles: The College encourages the use of Bicycles for both Staff and Students, thus reducing the number of private vehicles to commute to college.

b) Public Transport: Students prefer Central railway BEST Road transport facility (Nearest Railway station - Wadala Road) for travelling.

c) Pedestrian Friendly Roads: Institution has a pleasant walking environment with sidewalks with attractive landscaping. Students and staff use pedestrian friendly streets to walk.

d) Plastic-free campus : The Staff and Students of the college puts up awareness posters on notice board on issues relating to conservation and protection of environment. Posters regarding the dangers of plastic on the environment, newspaper clippings on environmental issues like pollution are regularly displayed in the notice board by the Staff and students. Posters on "Effects of pollution" were displayed by the students on June 5th every year to create awareness on pollution, being the world environment day.

e) Paperless Office: The college plans to make the campus plastic free in the near future. Staff members are advised to reduce taking printouts, use both sides of the paper, etc. The office too is making an effort to minimize the use of papers. As per the guidelines of the university, everything including administration and exam application are made online.

f) Green Landscaping with Trees And Plants: Approximately one acre area of the campus is utilized for garden and trees. Total 24 trees are planted in and around the campus. The planted trees are of indigenous species. The advantage of planting local variety of trees is that their survival rate is high and most of them including trees like Neem, Peepal and Banyan have good air purifying abilities. Green landscaping helps to reduce nitrates leaching from the soil into water supply and also reduces surface water runoff.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1) Motivate and encourage for project based learning and project exhibition. 2) Stress on formative academic assessment. 3) Industrial Visits for enhancing students knowledge and skills. 4) Adequately good interaction through MOUs of corporates. 5) Revision of exercises being done by the concerned teachers to facilitate the slow learners.(MM Program) 6) To ensure academic excellence of both teachers and students through relevant text books, standard journals, E-

journal etc 7) Choice based credit and grading system of examinations offered by University of Mumbai. 8) Communication skills and personality development programmes are imparted to students from time to time. 9) Upto 5 marks are awarded to those students who put up attendance ranging above 75 . 10) Inculcate sensitivity and responsibility towards environment in our students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.mumbaicollege.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision: To provide excellent educational opportunities that are responsive to the needs of the community and help students meet economic, social, and environmental challenges to become active participants in shaping the world of the future. **Mission:** To provide a safe, friendly, accessible environment where all students and community members may optimize their academic, career, and cultural development. To Educate students for career success. To empower students to take ownership and responsibility for their present and future learning by developing their academic, interpersonal, intrapersonal, and technological skills. **Institutional Strength :** A multi-faculty college with undergraduate courses. CBCS model is in place under University of Mumbai. The college maintains strict discipline and the number of working days are always as per the norms stipulated by the University and UGC. Strict adherence to the Academic Calendar. Simple, sober and disciplined environment of the college helps in creating good citizens. Intellectual faculty with Commitment and dedication imparting quality education. Students-Teacher ratio is ideal and as per the norms of the University. Transparent mechanism for handling grievances of students pertaining to CIE, Attendance and Evaluation. College has security and CCTV arrangement. Our college gives top priority to the needy students who are economically backward. Promotion of leadership among students through the election of students to the "Student Council"- a student representative body. **Institutional Weakness :** Limited flexibility and opportunity in the curriculum design and development as we follow University of Mumbai Pattern. Poor admissions on Science courses. Limited focus on research activity. Frequent changes in syllabus and examination schedules of the university disturbs time slots. Resource mobilization from Government and Non-Government organization for research is limited, except for scholarship to students. **Institutional Opportunity :** Improving the soft skills and employability among students Use of ICT to the fullest extent with virtual interaction. Strengthening the college and industry collaboration. There is a scope to exploit potential to enhance research activities by the faculty and students. Improving teacher quality by virtue of making them pursue Ph.D and attend seminars/conferences and write books and research papers. The average age of the faculty is just about 25years. The college has abundant opportunity to take advantage of this demographic divide. There is scope for establishing linkages with the industries for research and placement . Making the entire campus Wi-Fi enabled **Institutional Challenge :** Increasing the Demand Ratio for all Courses at the UG level. Student progress in terms of Higher Education and Employment. Getting better packages remains a challenge. Complete Digitization of the library of the college. There is need to change in the attitude of the students towards the importance of education. Promoting creative and innovative spirit among students and faculty. Encouraging Young faculty to stay focused on Research. Majority of students coming from vernacular medium and have problem of language barrier, hence Improving language and communication skills among students

Provide the weblink of the institution

<https://www.mumbaicollege.in/>

8.Future Plans of Actions for Next Academic Year

1. Introduce Additional Certificate courses addressing cross cutting issues like gender, environment, human values and professional ethics 2. Create EDP Cell 3. Strengthen Alumni Participation 4. Strengthening Consultancy Services 5. Improvement in Incubation Centre to conduct more activities on tie ups 6. Strengthen Industry Collaboration MOU for more placements of students 7. Conduct Environment / ISO and Internal Audit 8. Conducting more activities through Navi Mumbai College Association 9. Value Education to be given importance 10. Encourage faculty and students to participate in research projects and organizing International Conference 11. More participation of teachers in academic bodies 12. Provide teachers training with New method of teaching 14. Creation of IPR cell